



Notice of Annual General Meeting & Agenda  
 24th February 2018 10.00 – 12.00  
 In the Community Centre, Brice Road

All residents of Heyford Park and all Community Organisations based at Heyford Park have automatic membership of the Association.  
 Each household and each organisation has one vote.

	<b>SUBJECT</b>	<b>PRESENTER</b>
1	Apologies for absence / Welcome Guest(s)	Chairperson
2	Agree minutes of last AGM	Chairperson
3	Financial Report	Treasurer
4	Proposal to Change Constitution to impose a maximum number of committee members	Chairperson
5	Short recap on some of the Committee's work and actions during 2017-18 (with opportunity for discussion by all attendees)	Chairperson
6	Our Role in the Community (with opportunity for discussion by all attendees)	Chairperson
7	Acceptance of Applications for Committee members	Deputy Chairperson
8	Election of Committee members by Association Members in attendance	Deputy Chairperson
9	Acceptance of Applications for Elected Positions on the Committee	Deputy Chairperson
10	Selection of Position Holders (Honorary Secretary, Honorary Deputy Chairperson, Honorary Treasurer) by Committee members	Deputy Chairperson
11	Election of Honorary Chairperson	Secretary
12	Proposed schedule of meetings for the year	Chair
13	Any Other Business	Chair