

**HEYFORD PARK RESIDENTS' AND COMMUNITY DEVELOPMENT ASSOCIATION  
ANNUAL GENERAL MEETING**

MINUTES OF ANNUAL GENERAL MEETING HELD ON SATURDAY 25<sup>th</sup> FEBRUARY 2017

**Date:** Saturday 25<sup>th</sup> February 2017

**Time:** 15:00pm – 17:00pm

**Location:** Heyford Park Community Centre

<b>1. Apologies for absence / Welcome Guests</b>	<p>Committee Members Present – Leigh McCarron (Chairperson) Jemma Way (Secretary) Edward Fraser (Deputy Chairperson) Jenna Styles, Marilyn Brown, Tim Bigelow, Marilyn Bigelow, Elizabeth Livings, Philip Livings, Angela Ford</p> <p>Apologies from Committee Members – Tim Coggins (Treasurer), Carol Gother (Parish Council),</p> <p>Plus 8 members of the association</p>
<b>2. Agree minutes of last AGM</b>	Having previously circulated to all households, these were agreed and signed by the Deputy Chairperson and all members of the association.
<b>3. Financial Report</b>	The Treasurer presented a financial report to all attendees, of which copies were circulated at the meeting. The report was accepted.
<b>4. Short recap on some of the committee's work and actions during 2015-16 (with opportunity for discussion by all attendees)</b>	<p>The Chairperson provided a short recap to all attendees on the committees work and actions throughout 2016/17</p> <ul style="list-style-type: none"> <li>• Acting on behalf of the Residents – Dealing with a variety of issues ranging from – Securing the 25A Bus service, service charge, speed awareness (speed gun provided by the Parish Council), ongoing upkeep of the village, School Engagement, dog park, 20mph signs, Dog bins,</li> <li>• New communications – Welcome letter for new residents, monthly newsletter</li> <li>• Liaison meetings with Dorchester – including the church, park keepers, RA and various others</li> <li>• Activities- Street Feast</li> <li>• Category A and Category B</li> <li>• Challenges – Refurbishment of the houses &amp; bungalows, play areas for children</li> <li>• Neighbourhood plan events</li> <li>• Master Plan – New one being produced by Dorchester due to push back from the RA last year.</li> <li>• Mid Cherwell Neighbourhood Plan – Wishes for the development moving forward – RA are involved in this, Brown before Green, Traffic and Transport, Planning Applications</li> <li>• Parish Spilt - Upper Heyford &amp; Heyford Park (2018 shadow council, in place by 2019)</li> </ul>
<b>5. Our role in the Community (with opportunity for discussion by all attendees)</b>	<p>The Chairperson emphasised that the role specified in the constitution covered the collective interest and welfare of all residents at Heyford Park.</p> <ul style="list-style-type: none"> <li>• Housing and Development</li> <li>• Dealing with Community Matters</li> <li>• Community Engagement – Better communication and activities proposed for 2017</li> </ul> <p>Proposals put forward by the committee -</p>

	<ul style="list-style-type: none"> <li>• Can wording be added in to say that the RA will support generations that reside within the village.</li> </ul>
<b>6. Acceptance of Applications for committee members</b>	<p>The Deputy Chairperson accepted valid applications from – Leigh McCarron, Tim Bigelow, Marilyn Bigelow, Tim Coggins, Jemma Way, Marilyn Brown, Jenna Styles, Elizabeth Livings, Philip Livings, Stephen Hill, Sonja Hall</p> <p>12 in total (including Edward Fraser)</p>
<b>7. Election of committee members by Association Members in attendance</b>	The Deputy Chairperson addressed the association members present to confirm election of the above attendees
<b>8. Acceptance of applications for Elected Positions on the Committee</b>	There were no objections to the 12 members.
<b>9. Selection of Position Holders (Honorary Secretary, Honorary Deputy Chairperson, Honorary Treasurer) by Committee members</b>	<p>The Deputy Chairperson accepted the following applications for elected positions</p> <p>Chairperson – Leigh McCarron  Secretary – Jemma Way  Treasurer – Timothy Coggins  Deputy Chairperson – Edward Fraser</p>
<b>10. Election of Honorary Chairperson</b>	The elected committee agreed that Leigh McCarron would take the Chairperson role.
<b>11. Proposed schedule of meetings for the year</b>	<p>It was agreed that the meetings would continue to be held on the last Wednesday of each month (excluding December)</p> <p>The secretary to add these to the HP website calendar to allow everyone to view in advance.</p>
<b>12. Any Other Business</b>	<p>Residents raised</p> <ul style="list-style-type: none"> <li>• Concerns for the lack of weight we have as a village in the areas of concern regarding Bovis – Leigh confirmed that as a committee what we push forward</li> <li>• Sub-committee for the above requested – Leigh to follow up to understand in more detail of what is wanted/needed</li> <li>• The lack of bus stops along Camp Road in particular at the Bovis End – Leigh to follow this up and confirm timings</li> <li>• The Square – Landscaping of this area is unfinished (including planting of trees, fencing etc)</li> <li>• Noise from Paragon – (this issue has been in 2 newspapers this week Bicester &amp; Oxford (3 times the legal sound for a residential area) Leigh has offered to meet with the resident to discuss this further</li> <li>• Postcodes still not recognised for the area – concerns for 111 or 999 services needing to attend the village – Leigh to investigate via Dorchester to find out who is responsible</li> <li>• Sharing the route that the school children have to walk to get between</li> </ul>

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campuses with the village so residents can look out for them on route

- Speed Watch – Tim Moore, Philip Livings and Marilyn Brown volunteered to undertake this task
  - Bins for the Kebab Van area – Leigh to pass this to Parish council to ask if they can provide anything
  - Ardley Tip apparently closing – Leigh to ask more on this to confirm
  - Offer of thanks to Leigh for his hard work
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