



**HEYFORD PARK RESIDENTS' AND COMMUNITY DEVELOPMENT ASSOCIATION**

MINUTES OF COMMITTEE MEETING HELD ON WEDNESDAY 27<sup>th</sup> January 2019

**DATE:** 27<sup>th</sup> January 2019  
**TIME:** 19:00 – 21:00  
**LOCATION:** Heyford Park  
 Community Centre

**COMMITTEE ATTENDEES:**

Tom Beckett (Chairperson)  
 Jenna Styles (Secretary)  
 Edward Fraser (Vice Chair)  
 Ann Livings  
 Philip Livings  
 Iain Sloan  
 Leigh McCarron  
 Tim Bigelow  
 Sonja Hall  
 Marilyn Brown

**Apologies**

Paul McCormack  
 Stephen Hill

**OTHER ATTENDEES:**

8 community members  
 Karen Healey – Headteacher, Heyford Park Free School  
 Lorraine – finance, Heyford Park Freeschool  
 James – ‘School Space’.

Agenda Items

**Non – Attendance**

a) Introduction and Apologies	Introduction by chair, welcomed residents and guests who attended the meeting.
b) Approve Minutes from last meeting	Previous minutes approved from last meeting.
c) Open Residents Session	<p><b>Planned Discussion</b> regarding price increase for using the school hall deterring local groups and parents from booking it.</p> <p>Issue presented from Tom – Price has doubled in places creating a barrier to local people using the sports hall school facility. RA wants to promote healthy and happy living in the area, creating local sports and social groups is important, barriers need to be addressed.</p> <p>Karen explained the context of the price rise – Schools across the board have had to look at using pupil lead funding appropriately – this is money coming into the school from government i.e. ‘X’ amount of money per child – this money has to be spent on educational purposes. One of the issues brought to Lorraine’s attention was that the facilities was being underwritten by pupil lead funding. To create an income and resolve the issue the school created a set of principles of what they wanted to do and went out to tender – they hired a company to manage the school space. Key messages - They are willing and committed to work with the community, they don’t want people to feel penalised, however the community benefits cannot be of detriment to the education funding.</p>



	<p>James introduced himself and his company – ‘School Space’ – they work on the schools behalf as a ‘comprehensive letting service’ for their spaces. They work with 20 schools in Oxfordshire, 30 in total.</p> <p>James said pricing needs to be fair for all residents – he found some were paying full price whereas some had large discounts.</p> <p>Going forward he said the cost for hiring the Sports hall will be £30 per hour, for existing customers there will be a staged pricing increase. For one off bookings (ie children’s parties/one off events) the price is £45 minimum spend. Regular bookings will not have to have a fixed price.</p> <p>Discussions were had around the table, points raised were that the school hall should be a Community Asset, not just a school asset. Tim would like someone to find out what Dorchester’s position is on this.</p> <p>Karen reminded us that the school still is a community asset, but Dorchester are a business, they do not subsidise the school, government fund the school.</p> <p>One resident said they had been quoted £45 per hour for a children’s party plus £80 for clean up after and advised she’d have to write her own safe guarding policy.</p> <p>James clarified she was quoted wrong and that the cleaning fee should be for one time all day/evening events where alcohol and lots of attendee’s attend.</p> <p>Residents suggested a number of ideas for James to consider.</p> <p>Actions agreed  Prices will be published in Valley news and via RA  Prices will be reviewed  James will look into public liability insurance  Will consider local residents.  Will remind users of facilities to respect local residents.  Rethink cleaning charge.</p> <p>OPEN FORUM</p> <ul style="list-style-type: none"> <li>• Still issues of queuing on Wellington Rd going into Castle Street.</li> <li>• Dog Park – Wonderful asset, used and loved very much, new Facebook group for organised meet ups. Dog park will be moved to the left of current position.</li> </ul>
<p>d) Matters Arising from Minutes (if any)</p>	<ul style="list-style-type: none"> <li>a. <b>Action points being dealt with</b> – Light out on Broad Way – commercial manager, customer service manager and contractors involved – should be done by next week.</li> <li>b. <b>Curtain rods in Bungalows</b> – Tom is encouraging Dorchester to do a health and safety review of bungalows. They have Corporate liability.</li> </ul>



	<ul style="list-style-type: none"> <li>c. <b>Road Sweeping</b> – CDC plan to meet with Bovis management to enforce them to use wheel washing tyres equipment to wash the lorries</li> <li>d. <b>Grit bins</b> have been refilled and grit is shovelable</li> <li>e. <b>Carswell bins</b> apparently done 24<sup>th</sup> January – IR said it hasn't</li> <li>f. <b>Lighting top of Dacey</b> – Dorchester and Bovis have done a site survey, 2 on Eady, 2 on Gordon – all have been reported.</li> <li>g. Tim C has resigned from Treasurer position of the RA.</li> <li>h. <b>Delineation of plants on Wellington</b> – to be resolved</li> <li>i. <b>Leaf blowing</b> – now includes Trenchard Circle In its round</li> <li>j. <b>Blocked drain in Carswell</b> – Dorchester said it has been Fixed, IR said it has not</li> </ul>
e) Community Matters & Events	<ul style="list-style-type: none"> <li>• A few different Heyford Races coming this year – Dates to be confirmed</li> <li>• Dorchester cinema event had really good feedback and its hoped will happen again.</li> <li>• Thursday lunches at the Community Centre have had excellent feedback. Please book yourself in if you fancy a delicious lunch and some socialising.</li> </ul>
f) Estate Issues (including Nuisance & Safety)	<ul style="list-style-type: none"> <li>• Wellington Road – Trucks driving unsafely going into Dorchester development entrance at lower end of Wellington. A resident's car has been hit.</li> <li>• Non connection between Gibson and the new road needs diversion signage as the road suddenly ends and people need to turn around with limited space.</li> <li>• Signs for Zebra crossing please? I.e. Triangle sign saying 'New Crossing' or New road layout or school crossing ahead??</li> </ul>
g) Parish Council Report (if any)	No Parish Council Report.
h) Treasurer's Report & Finance Matters (if any)	<p>Tim has resigned therefore there is a position to fill within the RA.</p> <p>Update from Tom; Current Balance £180 Notice board, facebook and valley news – 3 pages for AGM. £103.64 2018 District Council grant not received/applied for - Insurance will be de out in April – We need some money to cover this debit. We will request support from Parish Council.</p>
i) Secretary's Report (if any)	N/A
j) Chairperson's Report (if any)	<ul style="list-style-type: none"> <li>• Residents are not happy with the 'no dog poo in here' signs on bins – however Dorchester are trying to discourage dog walkers from that area, and it is unpleasant during bin collection/emptying if there is dog mess in the bin, will also encourage flies in the summer.</li> </ul>



	<ul style="list-style-type: none"> <li>• New treasurer – can apply for a grant between July and September.</li> </ul>
k) Planning Applications & Current Developments	
l) Future Development & Development Plans	
m) Communication with Residents	
n) Any other Business	None.

**Next meeting is: Wednesday 27<sup>th</sup> February, 7pm-9pm, Community Centre.**