



HEYFORD PARK RESIDENTS' AND COMMUNITY DEVELOPMENT ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON WEDNESDAY 27th March 2019

DATE: 27th March 2019

TIME: 19:00 – 21:00

LOCATION: Heyford Park Community Centre

COMMITTEE ATTENDEES:

Marc Thielke (Chairperson)

Edward Fraser

Marilyn Brown

Stephen Hill (Treasurer)

Apologies

Jenna Styles (Secretary)

Ann Livings

Philip Livings

Craig Manetta

Leigh McCarron (Planning)

Sonja Hall

Tim Bigelow

Lesley Montague (Community
Development Worker)

Agenda Items

OTHER ATTENDEES:

Tom Beckett (minutes)

1 other resident

Non – Attendance

a) Introduction and Apologies

Introduction by chair, welcomed resident who attended the meeting. The number of attendees fell short of the Quorum – however, it was agreed to continue since the quota for the remaining meetings over the next 12 months will meet the constitution.

b) Approve Minutes from last meeting

Previous meetings not yet completed – to be agreed at April meeting

c) Open Residents Session

Resident I – confirmed drains on Carswell have not been cleaned for 5 years. Survey supposed to be done sitewide by DG. Eady is a continuous puddle.

Action Marc to liaise with DG over survey timeline and raise the issues about Carswell and Eady

d) Matters Arising from Minutes (if any)

To be carried over to next committee meeting

e) Community Matters & Events

Local group showcase – Sat 27th April



(local community groups will be presenting) – 10AM TO 2PM – Community Centre

Easter Egg Hunt – Friday April 19th
from 2pm – Community Garden (BBQ as well!)

Heyford Park Races – Sunday 16th June
Bungalows – flue replacements underway – no asbestos found
Thanks to Alex at D&P for being on site and organising incidental roof repairs etc and supporting Curtis & Carder during these works
UHPC have expressed a desire to stay involved with HP after the Parish Council split. They will continue to have a representative on the Community Development Worker steering group.

No treasurer at the meeting – Treasurer to do handover with Tim Coggins
UHPC have extended a £500 line of credit to assist the RA until funding can be applied for with CDC. The committee thanks UHPC for their continued support.

Cheque for £104.64 was paid to Tom Beckett for expenses incurred with the RA Christmas Do.

Insurance renewal due in June – new Treasurer to check bank balance and liaise with insurance company

Bank signatories to be done

N/A

f) Estate Issues (including Nuisance & Safety)

g) Parish Council Report (if any)

h) Treasurer's Report & Finance Matters (if any)

i) Secretary's Report (if any)

j) Chairperson's Report (if any)

- Rubbish being blown by the wind from the Innovation Centre around the residential areas of HP. MT has addressed this. Any commercial tenant complaints should be directed to Dorchester, either directly or via the RA.
- MT to liaise with DG regarding



Residents and Community Development Association

the failed drains on Camp Road
 – bedding has failed which is causing disturbance when heavy vehicles pass over them

- MT to liaise with committee as to the upcoming showcase event to promote HPRCDA – volunteers required
- Lesley Montague – CDW is likely to reduce her hours and stay on in HP and will jobshare
- Gordon Road – Bovis works – MT noted incident on 27/2 at 4:30pm whereby Bovis construction drivers were driving unsafely. Mud still on roads and gate being left open at night, creating an unsafe road which residents are using as a shortcut. MT meeting with UHPC and Cllr Corkin to discuss the situation as dealing with Bovis has so far proved difficult. Will discuss safer practises, cleanliness and additional signage as the workers road cuts across footpaths used by children travelling between school sites.

k) Planning Applications & Current Developments

None to report. MT to ask when hotel/pub will be completed as DG were likely to know once the site was water/wind tight

l) Future Development & Development Plans

None to report

m) Communication with Residents

MT to publicise via Facebook and website – upcoming meetings (usually reminders are placed a week prior and on the day)

n) Any other Business

Showcase Event in April – RA to be represented

TB raised - MT to issue meeting reminders to committee members. Draft minutes should be emailed a few days before the meeting to give everyone time to study them



The committee welcomed Marc to the role of Chairman and wishes him the best for the year ahead.

Next meeting is: Wednesday 24th April, 7pm-9pm, Community Centre.