



HEYFORD PARK RESIDENTS' AND COMMUNITY DEVELOPMENT ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON WEDNESDAY 24th April 2019

DATE: 24th April 2019
TIME: 19:00 – 21:20
LOCATION: Heyford Park
Community Centre

COMMITTEE ATTENDEES:

Marc Thielke (Chairperson)
Jenna Styles (Secretary)
Edward Fraser (Vice Chair)
Ann Livings
Philip Livings
Marilyn Brown
Tim Bigelow
Stephen Hill
Marilyn Brown

Apologies

Leigh McCaron
Sonja Hall

OTHER ATTENDEES:

4 community members

Non – Attendance

Craig Manetta

Agenda Items

a) Introduction and Apologies	Introduction by chair, welcomed residents and guests who attended the meeting.
b) Approve Minutes from last meeting	Previous minutes approved from last meeting.
c) Open Residents Session	<p>OPEN FORUM</p> <ul style="list-style-type: none"> • Bus Stop near Larcen road, turfed and looked nice, needed to be dug up for repairs by electric company, has not been re-turfed properly since and residents feel it looks an eyesore. Also opposite this area the fence has been blown down and not been repaired thus far. • Speed Watch – Mark asked residents if they would like to volunteer. Gained one more volunteer, Mr Medhurst – thank you. • Marilyn remembers seeing on paperwork that the village have agreed Heyford Park residents have a right to apply for an allotment. There have been complaints that there doesn't seem to be a fair allocation. Young couple Bovis end refused but UH residents approved . <i>Action – Mark to make an enquiry.</i>
d) Matters Arising from Minutes (if any)	<p>a. Soden Road Footpath/Trenchard Circle New Housing – looks on this plan that the pedestrian path will be open eventually.</p> <p>b. Drain Survey</p> <p>c. Road Dirt – CDC plan to meet with Bovis and enforce use of wheel washing equipment for site vehicles.</p> <p>d. Chicane on Camp Road by school – council have approved the wrong plan.</p>



	<p>e. Carswell bins apparently done 24th January – IR said it hasn't</p> <p>f. Blocked drain in Carswell – Dorchester said it has been Fixed, IR said it has not</p>
e) Community Matters & Events	<ul style="list-style-type: none"> • Group Showcase – Community Centre 10-2pm April 27th – Need volunteers from RA. Ed and Phil Volunteered. • Heyford Races coming this year – next one June 16th • Yard Sale cancelled • The widow of pilot Maguire is visiting Heyford Park in the month of May, may be a private visit. Possible memorial event in May.
f) Estate Issues (including Nuisance & Safety)	<ul style="list-style-type: none"> • Mark submitted to 'Fix my Street' - Camp RD East End Drains, ENQ19831025 now fixed. • Sunken trench on Camp Road west, near Port Way/New nursery crossing, scheduled for action after crossing completed. • New nursery Zebra Crossing underway. • Chilgrove Fly tipping – been collected twice this year by CDC seems to be on the increase. • Camp Road Swales repair outside #112/114 following lorry driving over and spoiling it – currently in hands of insurance company and resident following up tenaciously – Thank you. - TB suggested this is potentially an ongoing problem as it is not currently clear that the swales are there. Rumble strips/raised bricks? • Signs for Zebra crossing please? I.e. Triangle sign saying 'New Crossing' or New road layout or school crossing ahead?? • Discussed potential for daffodil planting etc • Vegetation in the roads all over estate prolific. Needs a proper job.
g) Parish Council Report	<ul style="list-style-type: none"> • No Parish Council representation. Marc Thielke updated us - intends to go to next PC meeting to communicate estate issues and ideas. • Jack Goodman is standing down as Parish Clerk. • PC have said on occasion they have struggled recently to get Quorum. They are keen to continue to support us as source of help if needed. • Heyford Park Shadow Parish Council members confirmed. Brian, Tim Coggins, Sally Freeland, Dickie Bird, Alan Harris. Need two more that can be co-opted in. <i>First meeting scheduled for May 15th Community Centre 7pm – public are welcome.</i> • Keen to have a vehicle activated speed system (VAS) in the village. • Dorchester won't be handing over any assets to PC • Dorchester are standing firm on not providing Heyford Park a Cemetary stating there is no appropriate sight and they have no legal obligation.
h) RA Issue Tracking Number System	<ul style="list-style-type: none"> • Marc has introduced a new system for tracking issues and following them up with outcomes. • Example; 0319RA01 03 = March, 19 = day of month issue first discussed, RA01 = Residents Association issue number 01, 02 etc.



i) Website/IT	<ul style="list-style-type: none"> • Discussion around committee members having own RA email addresses or a group shared email. Group email preferred. <i>Action - It was agreed a 'Communication' sub-committee to move this forward.</i> • Discussed use of website and facebook page traffic and how it is used by public.
j) Treasurer's Report & Finance Matters	<ul style="list-style-type: none"> • Stephen needs signing authorisation and Tim C needs to be removed as a signatory. • Statements need to go to Stephens address <i>Action - Ed and Stephen to liase with Tim C if necessary, they plan to sort out both points above ASAP.</i> <p>Stephens report:</p> <p>Bank Account We opened the year 2019 with £282.03 Payments and Debits since; £153.80 out for website Application to Parish Council for £500 Therefore £628.28 in bank account.</p> <p>Petty cash Opened the year 2019 with £90 £60 taken for Valley News. Therefore £30 left in Petty Cash.</p> <p>Due: Insurance to pay in October. Stephen has been looking at quotes £218 all in is a good estimate from quotes so far.</p> <p>Possible incomings/outgoings to consider; High Viz jackets – we still have lots so item deferred. Fund request from new HP Parish Council. Insurance and other immediate payments due. Community Chest fund £150. <i>Action – Stephen?/Ian Ridley To speak to Lesley Montague, fill out the paperwork and apply.</i> *We should start thinking now about what we would like the Parish Council to support us with financially.</p>
k) Secretary's Report	<ul style="list-style-type: none"> • Jenna fed back about a meeting she had with Kirsty Brooks (artist) and Cat Vince (Dorchester) regarding commissioned public art project. <i>Action - Jen to liase with Kirsty and invite her to attend a RA meeting to support her initiating community engagement</i>
l) Chairperson's Report (if any)	<ul style="list-style-type: none"> • Speed watch dates and additional training – <i>Action – date and time to be set. Marc to co-ordinate with Marilyn, Phil and supporting residents.</i> • Marc had a discussion with local police about bus stop parking – Police stated they would be happy to observe area around the bus



	<p>stop and provide friendly reminders - Police would also like to observe a speed watch carried out by RA and advise where appropriate.</p> <ul style="list-style-type: none"> • Several farmers have been in contact re: dog walkers exercising their dogs all over their crops and damaging them. Countryside Code to be respected. Reminder in next Valley News thought to be a good idea. <i>Action – Marc to submit a map to remind residents of bridle ways/footpaths and areas suitable for walks.</i> • There is an ongoing need for a footpath linking Heyford Leys to the wooded area East of the village towards Ardley. Marc/Tim suggest the edge of the road to the edge of the path need measuring and clarification over land and duties of farmer/council need clarification. <i>Action - Marc Thielke to take this ongoing project forward with a coordinated effort required from Council, Farmers, Dorchester and RA needed for beneficial results.</i> • Thank you to Carole Gother from the RA for her years of service to the community. Your knowledge and support has been invaluable to the community. • VAS quote • March issues sent to Dorchester • Larsen/Trenchard to Soden Park footbath • Sport England turf grant is not compatible with dog walking. Public explanation from DG • TIMELINE FOR 10km Airfield Loop completeion – Mark to ask Dorchester • Request for Agettur loaders driving around without reg plates – Dorchester have confirmed they are all insured and have license plates but they do fall off. TB suggested to contact Gary ? from Dorchester.
<p>m) Planning Applications & Current Developments</p>	<ul style="list-style-type: none"> • Dorchester Houses backing onto Trenchard Circle - Planning application changed to smaller 2 storey homes rather than 3 story homes. • Section 106 improvements at Middleton Stoney traffic lights are being looked at.
<p>n) Future Development & Development Plans</p>	<ul style="list-style-type: none"> • Pye homes development to East f village – going back to planning in June 2019.
<p>o) Communication with Residents</p>	<ul style="list-style-type: none"> • Continue facebook posts and updates. • Marc is happy to pop round to see people at their home, be emailed or called and encourages residents to attend the meeting. <p><i>Action - We still need to look into a village notice board.</i></p>
<p>p) Sub-committees</p>	<ul style="list-style-type: none"> • Marc previously proposed that the RA have sub-committee's which was supported by Committee members. He suggests we now look at selecting chairs for each sub-committee. Volunteers as follows; • Committee initiatives – Marc. • Constitution – Tim • Social planning and activities - Ann • Speed watch – Phil



	<ul style="list-style-type: none"> • Planning and Development/section 106 – Leigh • Communications - Jen and Stephen. <p><i>Action for the community - It would be wonderful if any interested community members joined these sub-committees too.</i></p>
q) Any other Business	<p>Great news - Lesley Montague is staying with us as Heyfords Community Development Officer.</p> <p>Could we look at some kind of recognition certificate for Chairman’s and Committee members, something to acknowledge and say thank you for your service.</p> <p>Ann proposed a village party to celebrate mid-summers day; Provisional date - 23rd June. <i>Action - Jen and Ann to meet to discuss further.</i></p> <p><i>There is to be a special meeting on Monday 13th May at 10am Community Centre with PCSO Louise Beaumont who will meet with RA and PC to discuss school safety issues.</i></p>

Next meeting is: Wednesday 29th May, 7pm-9pm, Community Centre.

Guest: Artist Kirsty Brooks, presenting at 7.05pm.