



HEYFORD PARK RESIDENTS' AND COMMUNITY DEVELOPMENT ASSOCIATION

MINUTES OF COMMITTEE MEETING HELD ON WEDNESDAY 7th August 2019

DATE: 07th August 2019
TIME: 19:00 – 21:20
LOCATION: Heyford Park
 Community Centre

COMMITTEE ATTENDEES:
 Marc Thielke (Chairperson)
 Jenna Styles (Secretary)
 Edward Fraser (Vice Chair)
 Tim Bigelow
 Ann Livings
 Philip Livings

Apologies
 Leigh McCaron
 Stephen Hill
 Sonja Hall
 Marilyn Brown
 Craig Manetta

OTHER ATTENDEES:
 6 community members

Agenda Items

a) Introduction and Apologies	Introduction by chair, welcomed residents and guests who attended.
b) Approve Minutes from last meeting	Previous minutes approved from last meeting.
c) Open Residents Session	<p>OPEN FORUM</p> <ul style="list-style-type: none"> • Heyford Leys – Water, electric, cables underground – who passed them off as correct? Resident wanted to plant a tree, not even one spade depth down water pipe, fence last year – cable. Duvall Park • Query about drain survey – Dorchester say completed in May, although not to the spec that we had desired or thought would happen. Dorchester have said they will get a professional to do a future drain survey of problem areas. • Cars per household can be an issue, some as high as 7 cars for one household.
d) Matters Arising from Minutes (if any)	No RA item list this month
e) Community Matters & Events	<ul style="list-style-type: none"> • August 24th - Theatre on the Green, Cherwell Theatre Company will be performing 'Myth'. More details below. • September 1st – Family fun day – at the Community Garden. BBQ etc. 1pm-4pm. • Heyford Races coming this year. • Provisional Date for RA Mince Pie and Mulled Wine night Saturday 14th December @ Community Centre. 5pm-8pm



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<p>f) Estate Issues (including Nuisance & Safety)</p>	<ul style="list-style-type: none"> Item 1 – Maintenance fee's – Commercial fee's and new build goes into one large pot/budget – No maintenance crew on sight to deal with our requests. Play park, drains, mitigation of loose ends commitment to pick up left over site rubbish. Request put in for a copy of their schedule of maintenance. Emptying of the dog poo bins – has been done by CDC paid by Dorchester – somebody reduced the frequency – has now been increased. Marc queried the percentage of admin fee's and reserves. Parish council are restricted with their budget – if it's a privately (Dorchester owned) resource they cannot spend taxpayers money on it. September 25th RA to decide as a group what scrutiny to apply to the maintenance budget. Except the budget as it is, full report from Dorchester or External audit TB queried the £30,000 set-up cost of the management company. <p>Item 2. Theatre on the Green. We are hosting the free Cherwell Theatre Company's youth performance 'Myth'. We have permission for a fish and chip van, ice-cream van, cakes for sale. 4pm until 7</p> <p>Item 3. Parish Council are providing £150 for daffodil planting. RA to offer help with the planting but would appreciate the PC to organise.</p> <p>Item 4. Cherwell Club fee of £180 is due 31st August - ? exactly what this is for and if we can avoid paying it. – Mark to email a copy of these details to Leigh M, Tim B and Stephen H to look in to further.</p>
<p>g) Parish Council Report</p>	<ul style="list-style-type: none"> Upper Heyford PC – Daffodil planting for next spring to be co-ordinated. Agreed to pay £150. Steering group report - next meeting July 16th.
<p>h) Sub-committees</p>	
<p>i) Treasurer's Report & Finance Matters</p>	<p>Report will be given end of the month.</p>
<p>j) Secretary's Report</p>	<p>Nothing to report.</p>
<p>k) Chairperson's Report (if any)</p>	<p>See – 'Estate Issue's'</p>
<p>l) Planning Applications & Current Developments</p>	<p>TB queried if the planning mistake chicane on Camp Road is being dealt with – answer – not that we know of. TB queried if bus routes promised will come into fruition. Pot holes – So many very dangerous ones along Camp Road. Easy to rectify but not being actioned.</p>
<p>m) Future Development & Development Plans</p>	



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n) Communication with Residents	
o) Any other Business	Reflective road markings – poor upkeep, has been reported however because extensive works are due nobody wants to do more minor works

Next meeting is: Wednesday 28th August, 7pm-9pm, Community Centre.